Resources for Captioning Webinar

General Information on Recording Tools

- Refer to Video-Conferencing & Video-Meeting Resources on QSR for information on Recording with Microsoft Teams and Zoom. Note that Blackboard Collaborate (Ultra) has been decommissioned as of August 31, 2021.
- Video Captions and Audio Transcripts from the TATP Site: https://tatp.utoronto.ca/teaching-toolkit/teaching-with-technology-teaching-online/captions-transcripts/

MICROSOFT STREAM

Tip Sheet on captioning in Microsoft Stream available with webinar resources

Documentation from Microsoft

- MS Introduction to Stream
- Stream Course in Microsoft Educator Center
- MS Stream Support Page
- MS Closed Captioning Support Site
- Generate Automatic Captions
- Edit Transcript
- Create a Screen Recording

Zoom

Instructions for Captioning in Zoom is available in the QSR.

Teams

MS Teams does not retain live captioning in a recording. If Transcription is turned on, captions can be enabled when viewing the recording in OneDrive.

- Integration: MS Teams
- Live Captions in a Team Meeting

PowerPoint

- Record Voice Over PPT (Mac and PC) (MS Support)
- Video in MS 365
- Record and Transcribe Audio