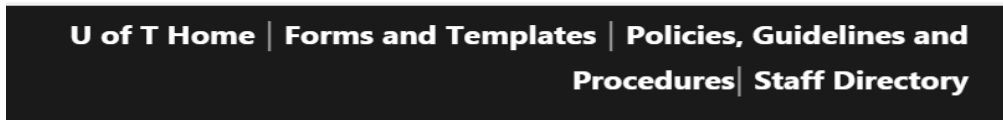


Conducting Scholarship of Teaching & Learning (SoTL) at U of T: Submitting My Research Human Protocols (MRHP)

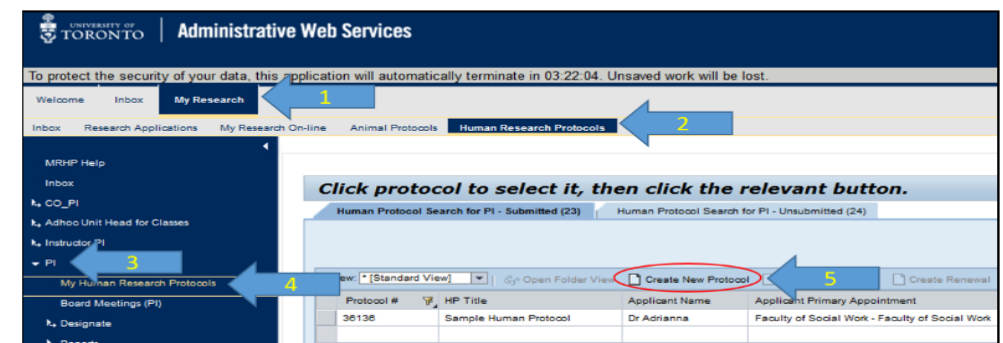
Centre for Teaching Support & Innovation, 2018 | www.teaching.utoronto.ca | ctsi.teaching@utoronto.ca

Follow the steps on the website of the Vice-President, Research & Innovation (VPRI):

<https://easi.its.utoronto.ca/administrative-web-services/my-%20research-mr/>. Once logged in to 'My Research' do you see a 'My Research' tab? See arrow 1 in the image below:

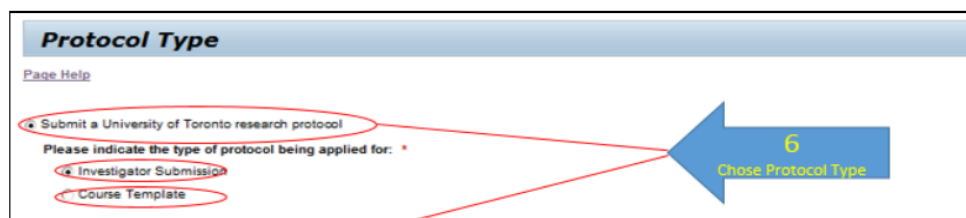
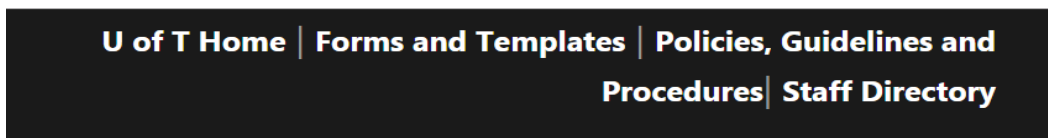


1. My Research
2. Human Research Protocols
3. PI
4. My Human Research Protocols
5. "Create New Protocol" action button (If nothing happens when you click on the button, please confirm that your browser pop up blockers are not on).



→ **If NO:** Contact your Chair/Dean. They must send a letter of request to the RAISE Helpdesk raise@utoronto.ca to ensure you can receive Principal Investigator (PI) status. *Generally*, Teaching Stream faculty are not by default eligible to be PIs. Please consult [PI Eligibility](#) for more information.

→ **If YES:** Complete all the steps in the weblink above. **Please note:** for Protocol Type select the first option, 'Investigator Submission'– see **arrow 6** in the image below:



Note: The 2nd option 'Course Template' protocol is *only* for Course-Based Research (students undertaking research as part of your course). *This is not SoTL*. Please contact the Research Administration Improvement & Systems Enhancement (RAISE) Helpdesk at 416-946-5000 or raise@utoronto.ca with any questions.