  
 **CHECKLIST for COURSE SYLLABUS**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **INSTRUCTOR INFORMATION** | | | | | | |
| Agree | | Not sure | Disagree | | N/A |  |
|  | |  |  | |  | The instructor seems accessible. |
|  | |  |  | |  | The instructor seems approachable. |
|  | |  |  | |  | The instructor communicates enthusiasm about the subject. |
|  | |  |  | |  | The instructor shares some of their own experience with the subject area. |
|  | |  |  | |  | The instructor seems knowledgeable about this subject area. |
|  | |  |  | |  | The instructor identifies their own personal research or teaching interests. |
|  | |  |  | |  | The instructor seems organized. |
|  | |  |  | |  | I know how, and when, and for which reasons, to contact the instructor. |
|  | |  |  | |  | The instructor explains why they teach this course in the way they teach it; why they will use specific strategies and techniques. |
|  | |  |  | |  | The instructor shares their belief about teaching and learning and the roles the instructor and students play in these processes. |
| **COURSE INFORMATION** | | | | | | |
| Agree | Not sure | | | Disagree | N/A |  |
|  |  | | |  |  | I know what is expected of me in terms of submitting written work. |
|  |  | | |  |  | I know what is expected of me in terms of in-class participation. |
|  |  | | |  |  | I have a clear sense of all of the important dates and deadlines associated with this course. |
|  |  | | |  |  | I have a clear sense of how my work will be evaluated. |
|  |  | | |  |  | I have a clear sense of the policies associated with this course. |
|  |  | | |  |  | I know where to get more information about these policies. |
|  |  | | |  |  | I have a clear sense of the goals of the course. |
|  |  | | |  |  | I know why this course is important. |
|  |  | | |  |  | I have an understanding of what I will get out of this course. |
| **STUDENT SUPPORT** | | | | | | |
| Agree | Not sure | | | Disagree | N/A |  |
|  |  | | |  |  | I know where and how to get the course supplies and learning materials I need. |
|  |  | | |  |  | I know how to access resources that will deepen my understanding of course concepts. |
|  |  | | |  |  | I know how to access resources that will clarify my understanding of course assignments. |
|  |  | | |  |  | I know whom to contact if I need help with course work. |
|  |  | | |  |  | I know whom to contact if I need help with learning skills. |
|  |  | | |  |  | I know whom to contact if I need other assistance or support. |
|  |  | | |  |  | I have a clear sense of what my workload will be every week. |
|  |  | | |  |  | I know what strategies to use to help me succeed in this course. |
|  |  | | |  |  | I am informed about sensitive and potentially disturbing or triggering information or activities covered in the course. |

In reviewing the course requirements and expectations, I am most excited about:

In reviewing the course requirements and expectations, I am most concerned about: