ProctorTrack Workflow *

Exam Set Up

Administrator or instructor creates an exam/quiz in Quercus and assigns to ProctorTrack

Via ProctorTrack integration in Quercus the verification settings (e.g. ID scan), test settings (e.g. allowable resources) and instructions are configured.

Authenticate and Secure

Test taker completes pre-test onboarding to verify face and ID as baseline profile.

At time of test the vendor authenticates ID of test taker (e.g. photo ID profile compared to test taker)

Prior to accessing the proctored test, room scan confirms the test area has no unauthorized materials & aides.

Proctor

ProctorTrack Live (Level 4)
Vendor monitors exam to ensure academic integrity

ProctorTrack QA (Level 3)
Vendor reviews recording, flags integrity issues

ProctorAuto (Level 2)
Automated proctoring solution with no human intervention by the vendor.

Reports

Incidents are reported back to the instructor and/or administrator for review (flagged by priority)

General session activity is available (completion, review status, etc.)

Administrative records for invoicing.

*This is a condensed overview of the typical workflow. Contact digital.learning@utoronto.ca or vendor for full details.